

Field Training Volunteer Checklist

Date: _____

Name and Telephone	Job Title	Job Description
	Bird Reservations	Take bird reservations (limiting reservations to 115 birds), and check with Ron Horne that enough birds will be available on the requested date.
	Bird Transport	Get bird boxes and deliver them to Ron Horn. Pick up the birds and transport them to the training site by 8 AM. Clean out the bird boxes and deliver them to the next bird transporter before the next training session.
	Supplies	Take all the training supplies up to the site (bird bags, the club's orange vests, first aid kit, ammunition for the gunners, fluorescent tape for marking birds, etc.) and give them to the next Hunt Training Coordinator at the end of the training session.
	Signs	Set up the RSVC orange Hunt Test signs directing people to the training site, and take the signs down at the end of the training session.
	Registration	Sign people in at the training site, and set up dog braces for the Junior and the Senior/Master fields.
	Money	Collect money for the birds at the field, bill anyone who reserved birds, but failed to attend the training session, and send the money to Rita Mather.